

UNIL  
CHUV

**Knowledge  
Transfer**

## **InnoSTEP Grant : Conditions of Participation and Evaluation Process**

### **1. Purpose**

The InnoSTEP Grant, a financial support program for UNIL-CHUV innovation, was created by PACTT (renamed in June 2025 as Knowledge Transfer UNIL CHUV – KT UNIL CHUV) to encourage innovation within UNIL and CHUV and to foster the valorization of technologies originating from these institutions.

KT UNIL CHUV offers a limited number of InnoSTEP grants for UNIL-CHUV technologies to be valorized.

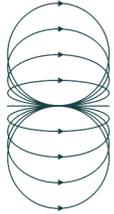
### **2. Eligibility Criteria**

- The technology can benefit from improvements that will enhance its attractiveness and facilitate its valorization,
- The technology has been disclosed via an Invention Disclosure Form (IDF) submitted to KT UNIL CHUV,
- The applicant is an employee of UNIL-CHUV institutions,
- The allocated grant must be used within one year,
- The applicant commits to providing KT UNIL CHUV with a report describing the results obtained with the support of InnoSTEP no later than one year after its allocation,
- Projects submitted by researchers must comply with ethical standards and institutional rules,
- Projects must be development projects and not fundamental research work,
- The applicant has obtained the consent of all inventors of the technology to apply for the InnoSTEP grant. If other institutions hold ownership shares in the invention as specified in the IDF, each of them must sign to acknowledge and comply with the conditions of InnoSTEP.

### **3. How to apply**

Applicants must submit the application form available on the KT UNIL CHUV website (<http://www.pactt.ch>) along with the required annexes.

Researchers may complement their application with any additional documents they consider useful for understanding their project.



UNIL  
CHUV

## Knowledge Transfer

Only duly completed applications meeting the eligibility criteria will be considered.

Applications must be submitted by email ([innofund@chuv.ch](mailto:innofund@chuv.ch)) to KT UNIL CHUV.

### **4. Selection Process**

All submitted applications will be evaluated and selected by KT UNIL CHUV.

Selection criteria include:

- Compliance with the participation conditions,
- Innovative character of the project, and
- Economic potential and/or societal impact.

KT UNIL CHUV treats all information communicated in the applications confidentially. KT UNIL CHUV may request an oral presentation from the project leader. Decisions are final, not subject to appeal, and deliberations remain confidential.

KT UNIL CHUV reserves the right to amend this document, to postpone, or to cancel the allocation of the InnoSTEP.

### **5. Funding**

The maximum amount allocated per project under InnoSTEP is CHF 40,000, depending on the project.

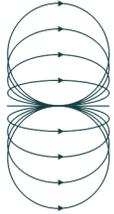
### **6. Eligible Expenses**

The InnoSTEP grant is allocated for one year. Eligible expenses include:

- Service or consultancy costs,
- Recruitment of specific expertise,
- Purchase or rental of equipment or consumables dedicated to the project.

### **7. Intellectual Property**

All intellectual property generated by the project leader before and during the funding period must be disclosed to KT UNIL CHUV using the Invention Disclosure Form (IDF). These forms are available on the KT UNIL CHUV website.



UNIL  
CHUV

## Knowledge Transfer

Intellectual property generated during the project remains the property of the institutions and will be managed by KT UNIL CHUV in accordance with institutional directives, notably « Directive du Conseil de Direction UNIL-CHUV du 02.12.2009 relative aux contrats et à la valorisation de la recherche ».

### **8. Commitments**

The project leader commits to providing KT UNIL CHUV with a Final InnoSTEP Report describing, in particular, the results obtained with the support of InnoSTEP and the precise use of the funding. The report must be submitted at the end of the funding period and no later than twelve months after the start of funding.

KT UNIL CHUV reserves the right to request that the project leader present the progress of the project following the submission of the report.

The project leader also commits to disclosing to KT UNIL CHUV any invention or software announcements related to the project, occurring before and during the funding period.

In the event of termination or significant changes to the project during the funding year, the project leader commits to immediately informing KT UNIL CHUV and to reimbursing any unused portion of the grant.

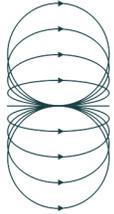
The amount allocated, as stated in Section 5 above, will be deducted from future valorization revenues before distribution of said revenues by KT UNIL CHUV.

The project leader commits to recording all results in a laboratory notebook.

### **9. Communication**

The project leader and the head of the host laboratory commit:

- To provide KT UNIL CHUV with non-confidential information regarding the project upon request,
- To accept that KT UNIL CHUV (on behalf of UNIL-CHUV) may reference the supported project in its internal and external communications and use their image for the purpose of promoting UNIL-CHUV's technology transfer activities.



UNIL  
CHUV

## Knowledge Transfer

The project leader authorizes KT UNIL CHUV to store their personal data (name, first name, phone number, private address, email address, etc.).

### **10. Compliance with Conditions and Commitments**

In the event of non-compliance with the participation conditions or commitments, KT UNIL CHUV reserves the right to cancel the InnoSTEP grant or to take appropriate measures.

In the event of non-compliance with the participation conditions and commitments, the project leader and/or the head of the laboratory agree to reimburse any portion of the grant that has not been used in accordance with InnoSTEP conditions.